

## RECENT AMENDMENTS - DATE

Date	Section	Amendment
25 Jan 2018	ALT-1	<p>Registration Procedure – Item 2 amended to include Alberta Land Surveyors.</p> <p>Item 5 added to section.</p>
16 Nov 2017	POA-1	<p>Registration Procedure – Item A. 1-3 and Item B. 1-4 – amended to clarify the intent of the changes made Sept 1/17.</p>
27 Sep 2017	TEN-1	<p>Registration Procedure – Item A. 8 – amended to reflect “See ADD-1 for procedures on updating the mailing address for the surviving joint tenant.”</p>
01 Sep 2017	ADD-1	<p>Registration Procedure – Item 2 – removed the reference to “registered” power of attorney.</p>
01 Sep 2017	BUL-1	<p>Registration Procedure – Item 21 – Cancellation of Lien - removed the reference to “registered” power of attorney.</p>
01 Sep 2017	CAV-2	<p>Registration Procedure – Item A 1 c) – Withdrawal (or discharge) of a caveat (S. 137) - removed the reference to “registered” power of attorney.</p>
01 Sep 2017	COR-1	<p>Registration Procedure – Item C 2 paragraph amended to include changes to requirements for registration of a name change. Removed paragraph making reference to registering a change of name manually with no title or instrument affected.</p>
01 Sep 2017	LEA-1	<p>Registration Procedure – Item 4 – removed the reference to “registered” power of attorney.</p>
01 Sep 2017	MOR-1	<p>Registration Procedure – Item 3 – added reference to a power of attorney recording the registration number below their signature on the mortgage when relying on a registered power of attorney.</p> <p>Item 25 - removed the reference to “registered” power of attorney</p>

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Date	Section	Amendment
01 Sep 2017	POA-1	<p>Registration Procedure – Item A 2 - modified to include that a general power of attorney can be the original or a notarized copy and must accompany a document that is being registered etc...</p> <p>Item A 3 – added requirements for a general power of attorney for a Corporation registered pursuant to section 27 of the LTA.</p> <p>Item B 2 – new paragraph added for the requirements of a special power of attorney being an original or a notarially certified copy that has been authorized by a court order or fiat.</p> <p>Item B 3 – previous item 2 renumbered to item 3.</p> <p>Item C 1 – removed</p> <p>Items C 2 through 8 renumbered to be 1 through 7.</p> <p>Item D 3 – modified to include that the revocation of a general power of attorney registered by a Corporation pursuant to section 27 of the LTA is recorded in the reference index.</p> <p>Item E 3 – amended to include that an attorney pursuant to a power of attorney should be recording the registration number of the previously registered general power of attorney should be recoding the registration number of the power of attorney below their signature.</p>
01 Sep 2017	POA-2	<p>Registration Procedure – Item 5 – Modified to include the registration requirements of a general enduring power of attorney and a special enduring power of attorney.</p>
01 Sep 2017	POS-1	<p>Registration Procedure – Item 1 – removed the reference to “registered” power of attorney.</p>
01 Sep 2017	TRA-1	<p>Registration Procedure – Item 1 – modified to include changes to requirements for documents involving multiple interests in parcels and instruments.</p>
01 Sep 2017	TRF-1	<p>Registration Procedure – Item 3 – paragraph added to include changes to requirements for documents involving multiple interests in parcels and instruments.</p> <p>Item 7 - removed the reference to “registered” power of attorney and included information for power of attorney requirements.</p>
01 Sep 2017	WRE-1	<p>Registration Procedure – Transfer of Land - Item A – removed the reference to “registered” power of attorney.</p>

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24 Apr 2017	Appendix IV	Amended the Name Change Application by removing "If results are returned by FAX, there is an additional fee of \$1.00 per item" from the bottom of the form.
24 Apr 2017	CAV-2	Item 5 - Amended to add m) a caveat pursuant to the Seniors' Home Adaptation and Repair Act
24 Apr 2017	FOR-1	Item 5 – Amended to add t) caveats by HMQA – Minister of Seniors and Housing
24 Jan 2017	SUR-7	Item 1 - Changed reference to Navigable Waters Protection Act, R.S.C.1085, c. N-22 to Navigation Protection Act, R.S.C. 1985, c. N-22 – Section 5 of the Navigation Protection Act.
24 Jan 2017	SUR-4	Changed Section reference at top of Form B from Section 8 to Section 10.
15 Apr 2016	Appendix IV	Updated all Commonly Used Forms to include a drop down menu to choose Commissioner or Notary in and for Alberta statement below name.
05 Oct 2015	Appendix-I	Updated fee increase for caveats in the Tariff of Fees Regulation.
14 May 2015	AFF-2	Complete section update to reflect changes to the Notaries and Commissioners Act.
14 May 2015	AFF-1	Complete section update to reflect changes to the Notaries and Commissioners Act.
15 Jan 2015	SUR-4	Amendments made to item 4. Unit Numbering.
23 May 2014	Appendix III	Updated URL Link to current version— Appendix III-Name Regulations <a href="http://www.qp.alberta.ca/1266.cfm?page=1999_207.cfm&amp;leg_type=Regs&amp;sbncIn=9780779779895&amp;display=html">http://www.qp.alberta.ca/1266.cfm?page=1999_207.cfm&amp;leg_type=Regs&amp;sbncIn=9780779779895&amp;display=html</a>
23 May 2014	TEN-1	<p>Background—Insert "A." to the beginning of the current paragraph in Background, then added "B. Wills and Succession Act in its entirety.</p> <p>Registration Procedure—Insert "A." to the beginning of the current paragraph in Registration Procedure, then added "B. Wills and Succession Act in its entirety.</p> <p>Existing Footnotes 4 and 5 renumbered accordingly to indicate 6 and 7</p> <p>New Footnotes for Section B will become 4, 5, 8, 9, 10, 11 and 12.</p>

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<b>Date</b>	<b>Section</b>	<b>Amendment</b>
23 May 2014	WRE-1	Registration Procedure—Name Search Item 2—by adding a paragraph (h) “ h) the person requesting the name search is doing so on behalf of the Real Estate Council of Alberta for the purposes of an investigation under section 38 of the Real Estate Act”  Footnote (15) deleted from the end of 2(g) and footnote (15) added to 2(h).
11 Mar 2013	LEA-1	Registration Procedure—amended clause 8 paragraph 3 re-worded paragraph for clarity re: endorsement of amending agreement to leasehold title
14 Jan 2013	Appendix I	Updated Clause 17’s Regulation Expiry to June 30, 2021 in the Tariff of Fee Regulations
14 Jan 2013	Appendix III	Updated Clause 3’s Regulation Expiry to June 30, 2020 in the Name Search Regulation
12 Oct 2012	POA-1	Registration Procedure – amended item C. (1). Re-worded paragraph for clarity.
28 Feb 2012	Appendix IV	All Commonly Used Forms have been converted to fill-able forms.
06 Feb 2012	CAV-1	Registration Procedure— 4. Acceptable Interest for Caveats—Item aa) new footnote (16) added.  Added statute reference to #16 s. 46(2), Civil Enforcement Regulation.  Existing footnotes 16 through 37 inclusive re-numbered accordingly to indicate 17 through 38 inclusive.
06 Feb 2012	COR-1	Registration Procedure—amended paragraph 2(c) by adding “If documents contain evidence of both an assumed name in Alberta as well as the registered corporation’s legal entity name, the documents must be registered using only the assumed name in Alberta.”
06 Feb 2012	WRE-1	Registration Procedure—amended paragraph Transfer of Land by adding “A certificate of title subject to seizure must have the writ <u>and a caveat re notice of intention to sell under the Civil Enforcement Act (14)</u> registered against it.”  Added statute reference to #14 s.46(2), Civil Enforcement Regulation  Existing footnotes 14 and 15 renumbered accordingly to indicate 15 and 16
31 Oct 2011	CCE-1	Added new section for the Climate Change and Emissions Management Act.
31 Oct 2011	MAI-1	Revised section completely to include all changes in procedures with relation to new Acts.
20 Sep 2011	CAV-2	Registration Procedures – Item 3(a) – Added (vi) A notice sent via facsimile is not an acceptable method of service.
29 Aug 2011	WRE-1	Registration Procedures – Lapse of Writ – Added “A notice sent via facsimile is not an acceptable method of service”.
29 Aug 2011	CAV-2	Registration Procedures – B. Lapse of Caveat – Added item 3 (a) (iv).

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Date	Section	Amendment
26 Aug 2011	BUL-1	Registration Procedures – Item 19 Lapse of Builders’ Lien – Added e) A notice sent via facsimile is not an acceptable method for service.
20 Jun 2011	CAV-5	Irrigation Districts Act - paragraph 3 deleted. Remaining paragraphs and Statute and Case References renumbered accordingly.  Statute And Case References – deleted statute reference #7 (subsequent items re-numbered).
20 Jun 2011	TRF-1	Name and Interest of Transferor - amended paragraph 4 by adding “If the affected title(s) are designated as Reserve, Municipal Reserve, School Reserve, Municipal and School Reserve or Environmental Reserve lands the file must be sent to Surveys for Registration” for clarity.
01 Apr 2011	UNC-1	Updated first page to read Page 1 of 2 from Page 1 of 1.
01 Apr 2011	Appendix IV	Updated fees on the following forms and information sheets: Change of Name – AIRA, Change of Name – Stat Dec, Name Search Application, Statutory Declaration Re: Surviving Joint Tenant, Transfer of Land and Transmission of Land.
01 Apr 2011	Appendix I	Updated fees for Sections 3, 4, 5 and 14 in the Tariff of Fees Regulation.
08 Mar 2011	UNC-1	Created a new section for the Unclaimed Personal Property and Vested Property Act as well as any Forms with relation to this new Act.
08 Mar 2011	AGT-1	Created a new section for the Adult Guardianship and Trusteeship Act that replaces the Dependent Adult Act.
08 Mar 2011	MEN-1	Added a page to the front of the section with information about the Dependent Adult Act being repealed. Created a link to the new section AGT-1 for the new Adult Guardianship and Trusteeship Act on this page as well.
15 Jan 2011	CAV-5	Registration Procedure-Amended item number 7 to cover Unclaimed Personal Property and Vested Property Act Caveats. Changed what was item 7 before to item 8 and 8 to 9.
15 Jan 2011	CNS-1	Registration Procedure – Added a link to Form 2.
22 Dec 2010	ASB-1	Amended the following forms: FORM A FORM B
20 Dec 2010	MAI-1	Amended the following form: FORM A
20 Dec 2010	PPS-1	Amended the following forms: FORM A FORM B FORM C FORM D FORM E
10 Dec 2010	IRR-1	Amended the following forms: FORM 15 FORM 19A FORM 19B FORM 20A FORM 20B

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Date	Section	Amendment
10 Dec 2010	IRR-2	Amended the following forms: FORM 18A FORM 18B
10 Dec 2010	LNS-1	Amended the following forms: FORM A FORM B
10 Dec 2010	LNS-2	Amended the following forms: FORM A FORM B FORM C FORM D
03 Dec 2010	MOR-1	Registration Procedure – paragraph 2, item 1 – amended “(i.e., male/female joint tenants” to “(i.e., there are two joint tenants”
05 Nov 2010	CAV-2	Registration Procedure – B. Lapse of Caveat – Item 5 – added l) a caveat filed pursuant to the Unclaimed Personal Property and Vested Property Act (27).  Added statute reference #27 and amended sequence of the following reference numbers.  Statute And Case References – added statute reference #27 (subsequent items re-numbered).
05 Nov 2010	COR-1	Registration Procedures – A. Acquisition of Interests – Item 4 - Updated website link to Agricultural Societies.  Registration Procedures – C. Change of Name Or Amalgamation - Amended item 2a) by adding “(The legal description(s) or Instrument number(s) can be provided in special instructions on the EDRR or in a letter.)”. Also added “and for procedures for registering an individual name change”.
05 Nov 2010	DOW-1	Registration Procedure – Item 19 – removed “and the other co-tenant is a person of the opposite sex”.  Item 26 - Mines and Minerals – removed reference to performing historical title searches to determine if the owners ever owned both the surface and mines and minerals.
05 Nov 2010	NAM-1	Background – added “(See COR-1 for instruments on registering a Corporation Name Change/Amalgamation.)”
05 Nov 2010	TRF-1	Registration Procedure – Item 12 – removed the entire first paragraph, and amended 3 <sup>rd</sup> paragraph (now 2 <sup>nd</sup> paragraph) regarding mineral transfers that are part of the homestead.  Added statute reference #22 and #23 and amended sequence of the following reference numbers.  Statute And Case References – added statute references #22 and #23 (subsequent items re-numbered).
05 Nov 2010	WRE-1	Discharge of Attachment Orders – replaced entire paragraph so that it included discharge by order.

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01 Oct 2010	CDE-1	Amended 2 <sup>nd</sup> statute reference #12 to statute reference #14 and amended sequence of the following reference numbers.  Statute And Case References – added statute reference #14 (subsequent items re-numbered).
01 Oct 2010	CEM-1	Amended 2 <sup>nd</sup> statute reference #8 to statute reference #18.  Statute And Case References – added statute reference #18.
20 Sep 2010	AFF-2	Amended the #6 and #7 statute reference (both previously said #2, now say #3) and also amended the sequence of the following reference numbers.  Statute And Case References – added statute reference #3 (subsequent items re-numbered).
20 Sep 2010	CAV-1	Deleted the first statute reference #3.  Amended 2 <sup>nd</sup> statute reference #12 to statute reference #13 and amended sequence of the following reference numbers.  Statute And Case References – added statute reference #13 (subsequent items re-numbered).
20 Sep 2010	EXP-1	Amended 2 <sup>nd</sup> statute reference #9 to statute reference #12 and amended sequence of the following reference numbers.  Statute And Case References – added statute reference #12 (subsequent items re-numbered).
20 Sep 2010	EXP-2	Amended 2 <sup>nd</sup> & 3 <sup>rd</sup> statute reference #5 to statute reference #8 & #13 and amended sequence of the following reference numbers.  Statute And Case References – added statute references #8 & #13 (subsequent items re-numbered).
20 Sep 2010	FRA-1	Amended 2 <sup>nd</sup> statute reference #2 to statute reference #9 and amended sequence of the following reference numbers.  Statute And Case References – added statute reference #9 (subsequent items re-numbered).
22 Jun 2010	Appendix II	Updated Form 18.
22 Jun 2010	Appendix IV	Updated “Transfer of Mortgage, Encumbrance, or Lease” form by deleting “describe the instrument fully” and adding “registered as instrument number _____”.
08 Jun 2010	WRE-1	Discharge of Attachment Order – expanded section to provide clarity.
07 Jun 2010	Appendix II	Form 15 amended by adding “all” after the statement: “I hereby mortgage to E.F.”
07 Jun 2010	SRA-1	Registration Procedure – Item 1 – amended paragraph by adding “an employee of the Board authorized to perform that function or the Board’s solicitor” and deleting “either the chairman, the secretary or assistant secretary”.
01 Jun 2010	BUL-1	Registration Procedures – Item 12 – Added “A labourer can be an individual or a corporation.”

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Date	Section	Amendment
18 May 2010	CRG-3	Registration Procedures – Item 2(a) – Replaced the word Certified with Signed in the last two sentences.
23 Apr 2010	BAN-1	Registration Procedures – Item 15 – added “The Consumer Proposal must set out an amount, if not; an Affidavit of Value is required pursuant to tariff item 4.
23 Apr 2010	CLP-1	Withdrawal of Certificate of Lis Pendens – Item 1(b) – Added “attestation must be complied with”.
18 Mar 2010	CNS-1	Background and Registration Procedure – Updated all reference to Environmental Protection and Enhancement Act to Alberta Land Stewardship Act as well as updated references to section numbers.
10 Feb 2010	SUR-1	Registration Procedure – Item 1 - website address has been amended.
04 Jan 2010	SRA-1	Registration Procedure – Amending Order – Added “Certified copies of intervening orders are only required if the operator’s name has been changed and not recorded on the Certificate of Title.”
15 Dec 2009	CAV-1	Registration Procedure – Item 4(j) – added “When pursuant to a will, the caveat claim must state that the testator is deceased”.
30 Oct 2009	WRE-1	Attachment Orders – added new 2 <sup>nd</sup> paragraph for clarification re legal description.  Added statute reference #6 and #7 and amended sequence of the following reference numbers.  Statute And Case References – added statute references #6 and #7 (subsequent items re-numbered).
18 Aug. 2009	SUR-1	Registration Procedure – Item 16 – Updated entire item.
15 July 2009	CAV-2	Registration Procedure – Withdrawal (or Discharge) of a Caveat (S. 137) – Item 5 – added: “k) a caveat filed pursuant to the Safer Communities and Neighbourhoods Act”.  Amended 2 <sup>nd</sup> statute reference #6 to statute reference #8, added statute reference #26 and amended sequence of all following reference numbers.  Statute And Case References – added reference # 8, and #26 (subsequent items re-numbered).
15 July 2009	CAV-5	Registration Procedure – Item 6 – Safer Communities and Neighbourhoods Act, R.S.A. 2000, c S-0.5 added.  Added statute reference #14 to #19 inclusive and amended sequence of all following reference numbers.  Statute And Case References – amended previous statute references #14 and 15 and added statute references #16 to #19 inclusive (subsequent items re-numbered).
15 July 2009	MOR-1	Registration Procedure – Item 18 – Registration in Both Offices – deleted: “(The examiner receiving the documents should verify with the registrant that a duplicate set was not sent to the other office)”.
15 July 2009	REL-1	Amended Schedule A – (v) Roman Catholic Churches – Athabasca – “1902 S.A., Ch. 12” was amended to “1902 N.W.T. Ord., Ch. 12”



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25 May 2009	WRE-1	<p>Examination Procedure – Item 3 – deleted example “(e.g. dower)”</p> <p>Examination Procedure – Item 4 – one paragraph was made into two.</p> <p>Seizures by a Civil Enforcement Agency – Transfer of Land – amended section 75(1)(d) to section 75(1)(b) in 3<sup>rd</sup> paragraph.</p>
14 May 2009	BAN-1	Registration Procedure – Dower – Added “A Release of Dower Rights by the trustee is also acceptable for registration.”
14 May 2009	TAX-3	Background – Added ALTA code “(MUNA)” to be used for registration.
23 Apr 2009	PPS-1	Registration Procedure – Item 6, Execution and Affidavits for Change Notice – amended 1 <sup>st</sup> and 2 <sup>nd</sup> paragraph for clarification.
23 Apr 2009	SUR-5	Registration Procedure – Item 9, Plans Affecting Common Property – amended form from SURVEY-FORM 4 to CDE-1 – FORM 4.
18 Mar 2009	NOT-1	Registration Procedure – Item 5, amended from referring to section 10 to section 12 of SUR-5.
18 Mar 2009	CAV-2	Amended Form B by adding “Not more than 7 caveats may be included in this Form”.
18 Mar 2009	FOL-1	Amended Form A-2, paragraph 1 to include: transmittee(s), caveators(s) or lessee(s).
11 Mar 2009	Appendix II	Appendix II – all Forms updated.
15 Jan 2009	SUR-4	Updated: CDE-1 – Form 9, CDE-1 – Form 10, and CDE-1 – Form 11 (forms were actually updated on October 27, 2008 but the update was not noted in Recent Amendments).
15 Jan 2009	BUL-1	Registration Procedure – Item 4 reworded (Date Issued has not been amended).
10 Dec 2008	WRE-1	<p>Writs of Enforcement – Registration Procedure – Notice of Change of Solicitors – deleted.</p> <p>Writs of Enforcement – Registration Procedure – Lapse of a Writ – amended to reflect policy change.</p>
27 Nov 2008	Appendix IV	Amended the following forms: Caveat Discharge - Full Caveat Discharge - Partial
26 Nov 2008	CEM-1	<p>Background – paragraph 1 – removed “The Minister of Government Services” and replaced it with “The Minister of Service Alberta”.</p> <p>Registration Procedure – Item 5 a) and Item 5 b), Consent - removed “The Department of Government Services” and replaced it with “The Department of Service Alberta”.</p> <p>Registration Procedure – Item 6, Memorandum Re: Use Restriction - removed “The Department of Government Services” and replaced it with “The Department of Service Alberta”.</p>
25 Nov 2008	BUL-1	Registration Procedure – Item 8 – re-inserted clause b) (removed in error 28 Aug 2008).

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Date	Section	Amendment
20 Nov 2008	Appendix IV	<p>Amended the following forms:</p> <ul style="list-style-type: none"> <li>Mortgage or Encumbrance Discharge – Full</li> <li>Mortgage or Encumbrance or Lease Transfer - Full</li> <li>Mortgage or Encumbrance Transfer – Partial – Funds Only</li> <li>Caveat Notice to Take Proceedings</li> <li>Statutory Declaration Re Lapse of Caveat</li> <li>Foreign Ownership Form 1</li> <li>Foreign Ownership Form 2</li> <li>Foreign Ownership Form 3</li> <li>Foreign Ownership Form 4</li> </ul>
20 Nov 2008	CAV-2	Forms – Amended Form A
20 Nov 2008	FOL-1	Forms – Amended Form A.1, Form A.2, Form A.3, and Form A.4
20 Nov 2008	MEN-1	Re-inserted MEN-1 update from 24 May, 2005
20 Nov 2008	TEN-2	Re-inserted TEN-2 update from 24 May, 2005
27 Oct 2008	IES-1	Inserted heading template on page 2 (existing date on section maintained)
27 Oct 2008	SUR-4	<p>Forms - Removed Survey Forms 9, 10 and 11</p> <p>Amended reference from: “Form 9” to “CDE-1 – Form 9”; “Form 10” to “CDE-1 – Form 10”; “Form 11” to “CDE-1 – Form 11”</p>
11 Sept 2008	Appendix IV	<p>Removed “Caveat Lapse”</p> <p>Added “Caveat Notice To Take Proceedings” and “Statutory Declaration re Lapse A Caveat”</p>
<p>Registration Procedure – Item 2(b) removed: “(see procedure under COR-1)”.</p> <p>Registration Procedure – Item 2(f) reworded.</p> <p>Registration Procedure – Item 4 reworded.</p> <p>Registration Procedure – Item 8 reworded and Item 9 removed (subsequent items re-numbered).</p>	BUL-1	

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Date	Section	Amendment
<p>Registration Procedure – Item 1, website address has been amended.</p> <p>Registration Procedure – Item 2, Accuracy and Quality - heading now reads “Accuracy, Quality and Text Size”</p> <p>Registration Procedure – Item 2, “The minimum text size should be 2 millimetres” has been added to the paragraph.</p>	<p>SUR-1</p>	
<p>15 Aug 2008</p>	<p>SURVEY</p>	<p>Forms – updated Survey Form 1 and Survey Form 2</p>
<p>15 Aug 2008</p>	<p>SUR-4</p>	<p>Forms – updated Form A</p>
<p>15 Aug 2008</p>	<p>SUR-10</p>	<p>Registration Procedure - Change of SR, MR or MSR Designations, Item 1 - has been amended from “Minister of Learning” to “Minister of Education or the Minister of Infrastructure”</p>
<p>1 Aug 2008</p>	<p>DOW-1</p>	<p>Statute and Case References – amended statute references #3, #5, and #7 20 Nov 08 – was not previously included on Recent Amendments listing</p>
<p>1 Aug 2008</p>	<p>MOR-1</p>	<p>Statute and Case References – amended statute references #1 and #3.</p>
<p>1 Aug 2008</p>	<p>TRF-1</p>	<p>Registration Procedure – Item 8, Affidavit of Transferee – amended paragraph 6 by adding “The affidavit must indicate that the value of the interest being transferred has not been ascertained and that there are no known minerals of marketable value included in the land being transferred.”</p>
<p>16 June 2008</p>	<p>CAV-1</p>	<p>Registration Procedure – Item 17, Notice to Registered Owner(s) - deleted “unless the caveator is the registered owner of the land”.</p>

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Date	Section	Amendment														
28 Sept 2007	FORMS	<p>The following forms were amended re: amendments to the form regulations:</p> <table style="margin-left: 40px; border: none;"> <tr> <td style="padding-right: 20px;">Form 1.1</td> <td>Notice to Credit to Take Proceedings</td> </tr> <tr> <td>Form 7</td> <td>Discharge by Mortgagee or Encumbrancee</td> </tr> <tr> <td>Form 17</td> <td>Postponement</td> </tr> <tr> <td>Form 18</td> <td>Transfer of Mortgage, Encumbrance or Lease</td> </tr> <tr> <td>Form 28A</td> <td>Transfer of Caveat</td> </tr> <tr> <td>Form 29</td> <td>Notice to Caveat to Take Proceedings on Caveat</td> </tr> <tr> <td>Form 30A</td> <td>Withdrawal of Certificate of Lis Pendens</td> </tr> </table> <p>20 Nov 08 – was not previously included on Recent Amendments listing</p>	Form 1.1	Notice to Credit to Take Proceedings	Form 7	Discharge by Mortgagee or Encumbrancee	Form 17	Postponement	Form 18	Transfer of Mortgage, Encumbrance or Lease	Form 28A	Transfer of Caveat	Form 29	Notice to Caveat to Take Proceedings on Caveat	Form 30A	Withdrawal of Certificate of Lis Pendens
Form 1.1	Notice to Credit to Take Proceedings															
Form 7	Discharge by Mortgagee or Encumbrancee															
Form 17	Postponement															
Form 18	Transfer of Mortgage, Encumbrance or Lease															
Form 28A	Transfer of Caveat															
Form 29	Notice to Caveat to Take Proceedings on Caveat															
Form 30A	Withdrawal of Certificate of Lis Pendens															
29 Aug 2007	SUR-5	Registration Procedure – Item 8 - additional paragraph added.														
18 July 2007	Appendix IV	Transfer of Land Form updated.														
12 Jun 2007	MOR-1	Registration Procedure - Item 1 e) – amended wording.														
11 Jun 2007	CDE-1	Registration Procedure – Item 5, Change of By-Laws - procedural update.														
17 May 2007	LNS-2	Statute and Case References – #4 has been added to define the Director of Rural Electrification Associations (subsequent statutes re-numbered)														
15 May 2007	WRE-1	Writs of Enforcement - Registration Procedure – Item 1 – amended for clarification.														
04 May 2007	CON-1	Registration Procedure - Item 9 – clarified procedure.														
27 Mar 2007	ALT-1	Registration Procedure – Item 1 – deleted reference to “white-out”.														
09 Mar 2007	TEN-1	Registration Procedure – Item 2 – added: “Other than a funeral director’s certificate”.														
23 Feb 2007	TRF-1	Registration Procedure – Item 12 – the paragraph pertaining to Acquisition of Minerals by a Municipality added.														
09 Feb 2007	HEA-1	<p>Registration Procedure – Item 1 – added: “These documents will arrive in the Registration Area in red folders.”</p> <p>Registration Procedure – Item 2 – added: “however if the registered owners on title are not consistent with the notice, it should not be rejected for this reason.”</p> <p>Cancellation or Withdrawal of Notice – Paragraph 1 – added: “The cancellation should not be rejected if the registered owner is not the same as the owner shown on title.”</p>														
09 Jan 2007	IES-1	Section heading and contents modified to reflect legislative changes (Previously ISR-1).														
02 Nov 2006	CAV-5	Registration Procedures - Item 4 - changes made to reflect legislative changes.														
06 Mar 2006	SURVEY	Survey Form 5 (Certificate of Designated Officer) amended.														
24 Feb 2006	SUR-2	Registration Procedure - A. General Requirements - Item 13 updated and amended to clarify when consents are required.														

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Date	Section	Amendment
22 Feb 2006	SUR-4	<p>Registration Procedure – A. General Requirements - Item 17 has been modified by removing the reference to the sheet number as well as eliminating the date and requirement for the signature of an A.D. Registrar from the information that is to be drafted on a condominium plan.</p> <p>Registration Procedure – B. Re-division of Unit – Item 10 Additional Plan Sheet Information added.</p>
17 Feb 2006	CAV-1	<p>Registration Procedure - Item 15, Memorandum – Paragraph 2 - policy change for endorsement of caveat re: easement, an encroachment agreement, restrictive covenant, or party wall agreement.</p> <p>Registration Procedure – Item 4, Acceptable Interests for Caveats – added ad) and ae)</p>
17 Feb 2006	NAM-1	Registration Procedure - Item 3 – re-worded for clarification.
17 Feb 2006	SRA-1	Statute and Case References – amended statute references #6 and #10.
17 Feb 2006	WRE-1	Registration Procedure – Attachment Orders – Paragraph 2 – added: “Enter the registration number of the attachment order in the effected instrument number field”.
17 Feb 2006	Appendix III	Appendix III - Name Search Regulation updated.
24 Jan 2006	EXP-1	<p>Registration Procedure – Item 1 b) added: “(If part of a title is being expropriated, it is acceptable to attach a sketch showing the affected area. However a plan of survey will be required to be registered at the time of registration of the certificate of approval.)”</p> <p>Registration Procedure – Item 3, Certificate of Approval – added: “In the case of an expropriation by a municipality, a certified copy of the resolution or bylaw approving the expropriation must be attached to the certificate.”</p>
23 Jan 2006	MEN-1	Statutes & Case References – statute reference #8 has been amended.
8 Nov 2005	LEA-1	Registration Procedure – Item 9 – Paragraph 2 – added: “Prior to transferring the leasehold title, it must be reviewed to ensure that the term of the lease is current. If the term appears to have expired, the transfer must be rejected until all applicable amending agreements (renewals of lease) have been registered.”
8 Nov 2005	MOR-1	Registration Procedure – separated Item 1 e) into Items 1 e) and 1 f) (subsequent items renumbered)
8 Nov 2005	MOR-2	Registration Procedure – Item 2 d) – policy amended.
1 Oct 2005	SEP-1	Registration Procedure, Item 1 – replaced “a solicitor or surveyor” with “an agent”.
20 Jun 2005	MOR-1	Registration Procedure - added item 1 f) which says “repayment provisions and special covenants, if any” and amended sequence of following items.
20 Jun 2005	TRF-1	Registration Procedure – Item 3, Name and Interest of Transferor - paragraph 4 – amended paragraph to reflect that consent from the Minister is required when the land being transferred lies within a school district. This would also include reserve land.

**RECENT AMENDMENTS - DATE**

Date	Section	Amendment
20 Jun 2005	WRE-1	Forms – the “Creditor’s Statement of Debtor’s Land” form (Form S) has been updated.
10 Jun 2005	CLP-1	Registration Procedure, Paragraph 1 – amended to reflect change that CLP’s re a caveat are now kept in a red folder, and consolidated paragraph 6 with paragraph 1, deleting paragraph 6 and re-numbering remaining paragraphs.
10 Jun 2005	FOR-1	Registration Procedure - Item 4 – deleting reference to valuator’s report
10 Jun 2005	FORM 14	Signature portion amended to read “E.F., as lessee and”
24 May 2005	MEN-1	Registration Procedure - A. Court Order Under the Dependent Adults Act – Item 1– added the statement “An address for the trustee is also required and is to be included as part of the particulars endorsed on the certificate of title.”
24 May 2005	TEN-2	Registration Procedure – Item 2, Severing a Joint Tenancy – added new paragraph which explains how the address should be displayed for the owner(s) that have not signed the transfer.
24 May 2005	TRF-1	Registration Procedure – Item 3, Name and Interest of Transferor – paragraph 4 - deleted “and the land is other than reserve land” in the last paragraph because a letter of approval is required.
15 Apr 2005	RES-1	Registration Procedure – Item 12, Covenants and Conditions – amended paragraph for clarification.
11 Apr 2005	REC-1	Statute and Case References – amended statute references #5, #6, and #7.
15 Feb 2005	TRA-1	<p>Registration Procedure, Item A 10 – The first sentence has been amended. It now says, “When a person dies testate or intestate...”</p> <p>Registration Procedure, Item A 10 – the following statement was added at the end of the paragraph “A Court Certified copy of the election can be submitted with the application for transmission.”</p> <p>Statute and Case References – amended statute references #12 and #15.</p>
15 Feb 2005	WCB-1	Registration Procedure, Item 2 – added “An electronic signature is acceptable.”
07 Feb 2005	WRE-1	<p>Name Searches, Item 2 – added: “(e) the person requesting the name search is authorized or otherwise entitled pursuant to an order of a court to have the name search conducted;” and changed all subsequent clauses accordingly.</p> <p>Name Searches, Item 10 – deleted paragraph (ii). Land Titles no longer provides “title” searches.</p> <p>Name Searches, Item 10 – deleted second paragraph as it references “title” searches.</p> <p>Forms – updated both the Application For Name Search form and Form A</p>

## RECENT AMENDMENTS - DATE

Date	Section	Amendment
07 Feb 2005	MOR-1	<p>Registration Procedure – Item 22, Mortgage Amending Agreement - added to fourth paragraph, first sentence the following: “The registrant indicates their intentions on the D.R.R.”</p> <p>Registration Procedure – Item 24, Discharge of Mortgage or Encumbrance – added to the first sentence the following statement: “either as to land or monies”.</p>
24 Jan 2005	TRF-1	<p>Registration Procedure – Item 12, Transfer of Minerals – added new paragraph which states “A mines and minerals transfer of less than an undivided 1/20 interest is not acceptable for registration.</p> <p>Statute and Case References – updated by adding new #23 and changed all subsequent references accordingly.</p>
	TRF-1	<p>Registration Procedure – Item 13 – Transfer of Estate added (subsequent items re-numbered). 20 Nov 08 – was not previously included on Recent Amendments listing</p>
01 Dec 2004	MOR-1	<p>The mortgage section has been increased to 8 pages.</p> <p>Transfer of a Mortgage or Encumbrance – Paragraph 3, added the PF16 endorsement and the following statement “Check for any amending agreements that may have been registered increasing the principle amount and adjust calculations for mortgagees accordingly.</p> <p>Mortgage Amending Agreement – added the following statement “If the amount of the mortgage has increased, the new principal amount is included in the AMEA endorsement (use CORI to reflect the change if applicable for mortgagees on mortgage).</p>
01 Dec 2004	ORD-1	<p>Registration Procedure – amended paragraph Item 1 c) for clarification.</p>
19 Nov 2004	COR-1	<p>Registration Procedure, Acquisition of interests – replace paragraph 2.</p> <p>Registration Procedure, Disposition of Interests – clause 1 is updated with ‘including a municipal corporation’.</p> <p>Registration Procedure, Change of Name or Amalgamation – section 2 is replaced.</p> <p>Statutes and Case References – updated by adding new #4, and changing all subsequent references accordingly.</p>
15 Nov 2004	POA-1	<p>Registration Procedure, Special Power of Attorney – deleted the phrase “rather than on an index card” from Item 1.</p> <p>Registration Procedure, General Requirements – Item 4 and Item 6 have been updated from “index card” to “reference index”.</p> <p>Registration Procedure, General Requirements – Item 6, relocated the statement “use document type DISO on ALTA” to the end of paragraph.</p> <p>Registration Procedure, Examination of Documents Executed by an Attorney – clause #1 has been updated from “index card” to “reference index”.</p>
15 Nov 2004	POA-2	<p>Registration Procedure - Item 5 has been added.</p>

## RECENT AMENDMENTS - DATE

Date	Section	Amendment
12 Nov 2004	CAV-2	Registration Procedure, Lapse of Caveat – update items 3(a)(i) and 3(b)(i) by making reference to Change of Address for Service; replacing the second last paragraph on page 4, and deleting last paragraph on page 4
12 Nov 2004	CRG-3	Background – Replace last paragraph, and sections A.1 and A.2 for clarification
12 Nov 2004	LNS-2	Subject line changed from “Utilities” to “Electrification”
12 Nov 2004	MAI-1	Statute and Case References – change reference #4 to reflect current regulation
01 Nov 2004	MOR-1	Mortgage Amending Agreement – amended paragraph 1 for clarification.
01 Aug 2004	Appendix I	Searches and other services, sec. 14, updated to reflect the changes made to the Tariff of Fees.
26 Jul 2004	SUR-5	Registration Procedure – Item 8 has been added and the previous 8, 9, 10 and 11 are now 9, 10, 11 and 12.  Statute And Case References – 5 has been added and the old 5 is now 6.
21 Jun 2004	MOR-1	Mortgage Amending Agreement – amended paragraph 2 for clarification and integrated paragraph 3 with paragraph 2.
15 Jun 2004	MOR-1	Transfer of a Mortgage or Encumbrance – added a link to Form 19 in the 3 <sup>rd</sup> paragraph.
15 Jun 2004	NAM-1	Registration Procedure – Item 3 – added “Another example, an original or notarized copy of a marriage certificate of birth certificate when an individual is reverting to a previous surname.”
15 Jun 2004	WRE-1	Attachment Orders – the endorsement on title has been amended. There is now an endorsement for: 1) Attachment Orders that restrict dealings; 2) Attachment Orders that do not restrict dealings; and 3) Attachment Orders that extend the expiry date.  Attachment Orders - the last paragraph has moved. It now appears under Registration Procedure (A writ of enforcement issued in respect of...).  Attachment Orders, Registration Procedure – section 20 of the Civil Enforcement Act has been amended to read section 23.  Attachment Orders, Registration Procedure – item c) has been amended. It now reads, “Require an Affidavit from the creditor/claimant or their solicitor that the attachment order has not expired.”  Statutes and Case References – amended reference #7.
01 May 2004	SRA-1	Registration Procedure – Item 1 – added “or assistant secretary” to first sentence.  Registration Procedure – Item 3 – Amending Order – deleted reference to: “Amending Order # _____; Party Name changed to _____ (Note: the original order must be registered on title prior to the amending order)”.  Registration Procedure – Item 4 – Assignment of Board Order – added PF16 particulars.



## RECENT AMENDMENTS - DATE

Date	Section	Amendment
01 May 2004	TRF-1	Registration Procedure – Item 7 – Execution Requirements – added a NOTE after paragraph 4 which says: “a fiat endorsed on an instrument is not acceptable where a statute sets out a specific requirement for some other Court process to be followed (e.g., the Notice of Motion requirements of s. 10 of the Dower Act).
15 Apr 2004	WRE-1	Statutes and Case References – amended reference #1
01 Apr 2004	SUB-1	Statutes and Case References – amended reference #20
01 Feb 2004	CNS-1	Registration Procedure – Item 8 - amended to add “A form 2, declaration by grantee, must accompany the transfer document (3).”
15 Jan 2004	Appendix IV	Update Affidavit of Value on Transfer of Land form.
15 Jan 2004	SUR-8	Revamp complete section
01 Dec 2003	BUL-1	Registration Procedure – Remove second paragraph in item 22.
01 Dec 2003	CAV-2	Registration Procedure – Add e) to item A. 1.  Forms – Created forms B and C.
01 Dec 2003	CDE-1	Registration Procedure – Replace item 1 b).
01 Dec 2003	COR-1	Registration Procedure – Update web addresses in item 4 and add info regarding Insurance Company Amalgamations. Also, reword last paragraph and drop reference to certified copy in item 5.
01 Dec 2003	ESO-1	Registration Procedure – Reword item 6.
01 Dec 2003	FOL-1	Registration Procedure – Add reference to Regional Services Commission to item 4 a).
01 Dec 2003	LEA-1	Registration Procedure – Delete item 6 c) (subsequent items re-numbered)
01 Dec 2003	LIF-1	Registration Procedure – Item 10 – Added info that particulars of transfer not endorsed on fee simple.
01 Dec 2003	LNS-2	Re-write complete section in order to accommodate ability to register rural electrification liens, including forms.
01 Dec 2003	POA-1	Revocation of a Power of Attorney – Item 4 – added for clarification the following statement “it is registered twice. Once as a power of attorney, as it is tied to name searches and second as a revocation.”
01 Dec 2003	SUR-6	Registration Procedure – Replace item 4 with registered plans within site (subsequent items re-numbered)
01 Nov 2003	NOT-1	Background – Amended all.  Registration Procedure – Amended 2, Added 3 d) and amended statute reference numbers 2 - 7.  Statute and Case References – Amended 2 - 6 and added 7.
01 Nov 2003	SUR-5	Background – Amended paragraph 2  Registration Procedure – Replaced 7 and amended numbering of 8 - 11.  Statute and Case References – Amended numbers 2-4 and added number 5.

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Date	Section	Amendment
25 Jul 2003	CRG-3	<p>Registration Procedure – Added A. 4 and amended A. 2.</p> <p>Registration Procedure – Amended all statute reference numbers.</p> <p>Statute and Case References – Amended all.</p>
01 Apr 2003	MEN-1	<p>All references to the Surrogate Court have been amended to the Court of Queen’s Bench</p> <p>Registration Procedure – Item 5a) – the statement “except property held in trust by the dependent adult” has been added to the last sentence.</p> <p>Statute and Case References – statute reference #2 has been amended</p>
01 Apr 2003	TRA-1	<p>All references to the Surrogate Court have been amended to the Court of Queen’s Bench</p> <p>Replacement of Personal Representative – clause #3 has been added</p> <p>Statute and Case References – statute reference #15 has been added</p>
03 Feb 2003	BAN-1	<p>Registration Procedure – Item 2 – Modified to include “that is a certified copy according to the records of the superintendent of bankruptcy”.</p>
03 Feb 2003	NAM-1	<p>Background – deleted “where there is a marital name change”.</p> <p>Registration Procedure – Item 1 and 3 – Modified to include Adult Interdependent Relations Act changes.</p>
01 Feb 2003	POA-1	<p>General Requirements – Item 6 – added “use document type DISO on ALTA” to first sentence.</p> <p>Amended sequence of both LINC numbers and reference numbers.</p>
01 Feb 2003	POA-2	<p>Registration Procedure – Item 2 – added, for clarification, the following statement: “of the power of attorney, or that it is to take effect on the mental incapacity or infirmity of the donor”.</p> <p>Registration Procedure – Item 4 – amended first sentence for clarification and added LINC’s to “certificate of legal advice” and “explanatory notes”.</p>
01 Jan 2003	IRR-2	<p>Registration Procedure – Item 4 – revised as per legislative change</p>
01 Jan 2003	MOR-1	<p>Transfer of a Mortgage or Encumbrance – Paragraph 3 – the following statement has been added “Use PF16 to include ranking in endorsement.”</p>
01 Jan 2003	POA-2	<p>Registration Procedure – Item 4 – rephrased first sentence for clarification.</p>
01 Jan 2003	PPS-1	<p>Statute And Case References – statute reference #8 has been amended</p> <p>FORMS A to E - amended in accordance with AR 231/2002 Personal Property Security</p>
01 Jan 2003	REL-1	<p>Statute And Case References – statute reference #2 has been modified.</p>
01 Jan 2003	RES-1	<p>Restrictive Covenant Amending Agreement – added.</p>
01 Jan 2003	TRA-1	<p>Transmission of Registered Ownership – deleted first sentence, as it was a duplicate of the 2<sup>nd</sup> sentence.</p>

**RECENT AMENDMENTS - DATE**

<b>Date</b>	<b>Section</b>	<b>Amendment</b>
01 Jan 2003	TRF-1	<p>Statute And Case References – added statute reference #10 and amended sequence of all following reference numbers.</p> <p>Statute And Case References – amended previous statute references #21 and #22 (now references #22 and #23).</p>
01 Jan 2003	URW-1	Legal Description Requirements – Item 6 – added “or Rural Electrification Association” to the end of the sentence.
01 Jan 2003	WRE-1	<p>Discharge – Item c) and d) – added Form 21.1 LINC</p> <p>Lapse of a Writ – revised last sentence for clarification.</p> <p>Seizure of Fixtures – added 2<sup>nd</sup> paragraph.</p>